

Saint Michael Home School Association

June 24, 2020

It is time for Home-School Executive Committee nominations for the 2020-2021. All parents who have children enrolled in Saint Michael School at the present time are eligible.

The Home-School Association is a very important part of Saint Michael School. It provides the opportunity for our Pastor, Principal, Teachers, School Council and Parents to work in cooperation with each other to make Saint Michael School the very best it can be for the benefit of our students. Through this association comes not only the planning and implementation of our much needed and necessary fund raising, but also activities such as the Back-to-School Picnic, Children's Christmas Luncheon, Student Appreciation Day, etc. Many of the projects combine both fundraising and fun.

Following is a description of the offices and duties of the Executive Committee.

The Executive Committee consists of a president, vice-president, secretary, and treasurer. The Pastor and Principal are permanent members. There is one faculty representative chosen by the faculty each year.

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| The President | <ol style="list-style-type: none">1. calls and conducts general meetings2. calls and conducts monthly executive committee meetings and emergency meetings if necessary |
| The Vice-President | <ol style="list-style-type: none">1. performs all the duties of the president in his/her absence2. aids the president in fulfilling his/her duties3. liaison to School Council |
| The Secretary | <ol style="list-style-type: none">1. keeps accurate records of all meetings and proceedings2. is responsible for association correspondence3. keeps account of attendance and notifies members of special meetings4. keeps informed of committee activities |
| The Treasurer | <ol style="list-style-type: none">1. keeps accurate records of all receipts and expenditures2. is responsible for payment of all bills |

Please view the "Home-School Committee – Statement of Intent" document on which we are asking for interested parents to indicate whether or not he/she is willing to put his/her name in nomination for the Home-School Committee and the office in which they are willing to serve. **PLEASE EMAIL THE NOMINATION FORM TO Viki @ vk rug@st-michael-school.org by Tuesday, June 30th. YOU MAY ALSO HAVE YOUR NAME PLACED ON THE ELECTION BALLOT BY PHONING IN YOUR REQUEST.**

Ballots will be compiled from those parents who indicate their willingness to serve. The election ballot will be posted on our website for voting purposes. The Home School Association By-Laws can be found on the Saint Michael School website www.st-michael-school.org.